

To View Reports:

For Budget:

1. Cash Flow:

Report->Cost->Select->Cash Flow->Select->Print->Dates From->To->Preview

2. Resource Usage:

Report->Work Load->Select->Resource Usage->Select->Print->Dates From->To->Preview

For Monitoring:

3. Project Summary:

Report->Overview->Select->Project Summary->Select->

4. Critical Tasks:

Report->Overview->Select->Critical Tasks->Select->

5. Unstarted Tasks:

Report->Current Activities->Select->Unstarted Tasks->Select->

6. Task in Progress:

Report->Current Activities->Select->Task in Progress->Select->